

# CAROLYN T. DOUGLAS ELEMENTARY PARENT TEACHER ORGANIZATION FUNDRAISER INCOME REPORT

FUNDRAISER NAME: \_\_\_\_\_

DATE: \_\_\_\_\_

YOUR NAME: \_\_\_\_\_

YOUR PHONE #: \_\_\_\_\_

	<u>COUNT 1</u>	<u>COUNT 2</u>
COINS	\$ _____	\$ _____
\$1	\$ _____	\$ _____
\$5	\$ _____	\$ _____
\$10	\$ _____	\$ _____
\$20	\$ _____	\$ _____
\$50	\$ _____	\$ _____
CHECKS (# _____)	\$ _____	(# _____) \$ _____
	\$	\$
TOTAL	=====	=====

SIGNATURE: \_\_\_\_\_

NAME: \_\_\_\_\_

DATE: \_\_\_\_\_

NOTE: It is okay to leave checks in the assistant treasurer's mailbox in the school office. If it is a large amount, please alert Jen Spadano-Gasbarro at [jlsq1023@hotmail.com](mailto:jlsq1023@hotmail.com) or 978-263-7462. Please DO NOT leave cash in the office mailbox but rather contact Jen to arrange the deposit.

If you have a machine tape or spreadsheet, please include a copy as it saves redundant effort.