

Board Meeting
April 16, 2020
7:30pm

Zoom Meeting due to COVID-19

Present: *Kaarin, Ashley Cook, Kim Kuhn, Susan Giulietti, Amber Harvey (minutes), Stephanie Krantz, Tina Leonard, Emily Richmond, Kim Beaulieu, Sandy Wellinghoff, Carol Buysse DeSchepper, Claire Draper, Cristina Sousa.*

COMMITTEE AND EVENT UPDATES

- Treasurer Report (Kim)
 - *Please see report dated 4/15/20.*
- Cultural Enrichment (Emily Richmond, Jana Schmitt-Cataldo & Kim Beaulieu)
 - *No deposits outstanding. Any money that was spent on CE this year was for performances that have already happened.*
 - All School Irish Step Dance Cancelled. There was no money lost or paid out.
 - 6th Grade Art Quest scheduled for May.
 - No deposit made
 - Art Quest stated that they will have no fees to cancel and will reschedule when school resumes or next year.
 - 5th Grade Boston Tea Party cancelled as of week of 4/13/20.
 - No money paid.
 - Willing to reschedule with us when school resumes.
 - 4th Grade-James Bruchac 5/27.
 - Cost is \$545
 - No deposit made.
 - Comes from NY therefore may not even be possible based on his location.
 - K/1 Pumpernickel Puppets on 5/19/20
 - No deposit made.
 - Can cancel in the future, but leaving scheduled as of now.
- Gardening (Hayley Reynolds)
 - No date scheduled for spring cleanup due to school cancellation.
 - ABRHS Community Service Day was cancelled.
- Snack Cart (Tina Leonard & Megan Kivela)
 - All items donated to the District for bagged lunches & breakfast. *Contact at District mentioned that they cannot accept certain items because they (the District) are not permitted to distribute snacks that are not on the "A list". It was suggested that in the future, Douglas accepts only donations of snacks on A list (i.e. healthier) for snack cart.*
- Festival of Cultures (Carol Deschepper)
 - *Cancelled due to school closure/COVID-19.*
- Parents Night Out (Holly Fitzgerald)
 - Cancelled due to COVID-19.

- Reimbursed the \$500 deposit
- SpiritWear (Julie Schwartz & Cristina Sousa)
 - Yeti sale not happening.
 - *No further SW planned for 2019-20 school year.*
- Talent Shows (Jen Martin & Mary Georgilas)
 - Videos being sent to Mr. Broggi via email
 - No sign-up needed.
 - Deadline to submit entries is May 3rd.
- Profit Sharing (Susan Giulietti)
 - May is Moe's. *Susan spoke to Moe's and they are very eager to do this.*
 - *Kaarin mentioned that perhaps we consider not doing this due to the COVID-19 restrictions and not asking people to spend money to support Douglas during this difficult time. It is also possibly a hot-button item with respect to stay-at-home order, etc.*
 - *After discussion, board decided to postpone/cancel promoting this event.*
- Staff Appreciation Lunch (Anna McHargue & Susan Giulietti)
 - No deposit made.
 - Spent \$875 on caterer last year.
 - Seeking an alternative plan for the staff.
- Lowell Spinners (Mary Lavene)
 - Reached out to them. Game is still on to be held, but if cancelled they will discuss options regarding deposit paid for tickets.
- Fun Run (Annie Hamill & Melissa Callaghan)
 - Rescheduled to Spring 2021.
 - Money returned to sponsors.
- Douglas Day (Emily Cunningham)
 - TBD
 - *If school resumes we are unsure a school day would be taken to hold event.*
 - *No dunk tanks this year either way.*
- 2020-2021 Budget
 - *Budget meeting occurred two days before the school closure, so figures were set before fundraisers (Moe's, Fun Run) were canceled.*
 - Budget has not been presented to Christ as of this meeting.
 - Consider talking to Chris about this being the last year of being able to fund assistants? Fun Run cancelled this year, unable to complete all fundraising this year, donations may be down in the future. Will large groups be allowed next year even if school resumes? *With so many unknowns it is hard to gauge how long we will be able to continue to fund the extra hours.*
 - *PTO is dipping heavily into reserves this year, especially with cancelation of Fun Run.*
 - *See 2020-21 Proposed Budget.*
- 2020-2021 PTO Board & Committee Chairs
 - *See Board_Committee document.*